

EDUCATION

University of California, Berkeley

B.A. Applied Mathematics, Minor in City and Regional Planning
May 2016

SKILLS/AWARDS

Industries with experience: **Retail, Utilities, Sabermetrics, Media, Non-Profits, People Operations, City and Regional Planning**

Programming: **R, Python, SQL, MATLAB, HTML/CSS**

Software/Tools: **Xcode, Emacs, Sublime, Git, Vim, LATEX, D.A.R.T., IBM AS400**

Languages: **Fluent English, Mandarin (working proficiency), Spanish (conversational)**

Awards: **Eagle Scout Award (2011)**

EXPERIENCE

SOUTHERN CALIFORNIA GAS COMPANY (SOCALGAS)

Los Angeles, CA

Business Operations Analyst Intern

June 2015 - August 2015

- Analyzed datasets, using R and Excel, of field reps' timesheets (from SQL queries) to determine the driving factors of overtime hours
- Performed data extraction and analysis using SQL and Excel to provide information of forecasting, part sales, order types, to field operations staff
- Assessed the efficiency of a \$15 million department operational budget and quantified the analysis to management

COSTCO WHOLESALE

Taipei, Taiwan

Sales Operations and Merchandising Analyst Intern

June 2014 - August 2014

- Analyzed NT\$1,000,000 sales data from Costco Taiwan Warehouses' via IBM AS400 system, determining top categories/products
- Consulted and advised with the buying department on the merchandise purchasing process (Blue Ocean Strategy, BCG Matrix), which included comparison shopping, meeting with current and prospective vendors, and understanding government regulations
- Researched current market trends and prices to help target new and innovative products and maintain Costco's competitiveness in the market

THE DAILY CALIFORNIAN | BUSINESS DEPARTMENT

Berkeley, CA

Distribution Analyst Intern

Sept. 2013 – Dec. 2013

- Analyzed daily return rates from 140+ distribution locations throughout Berkeley and Alameda County
- Developed weekly and monthly distribution reports that contained information on readership performance relative to location
- Implemented distribution expansion projects (10 locations) and improved readership rate to over 85%

UC BERKELEY RESIDENTIAL AND STUDENT SERVICES PROGRAM

Berkeley, CA

Security Monitor

Oct. 2012 - present

- Uphold safety and security in the UC Berkeley Unit 3 Residence Halls and provide customer service support to 400 residents
- Monitor access of residents and guests into halls and assists Resident Advisors in programming
- Recognized as Employee of the Month in the 2012-13 and 2013-14 school years

LEADERSHIP

CAL FACILITATION TEAM | UC BERKELEY

Berkeley, CA

Facilitator

Nov. 2014 - present

- Facilitate free team-builders and leadership development workshops to empower 1,200 student organizations on campus
- Provide UC Berkeley student organizations with leadership development support, and creating a campus community centered on inclusive and dynamic conversations, mutual understanding and effective organization

PI SIGMA EPSILON, ZETA-CHI CHAPTER | UC BERKELEY

Berkeley, CA

Prospective Member Trainer

Dec. 2014 – May 2015

- Planned, coordinated, and implemented the New Member Training Program for 15 Zeta Class prospective members
- Educated and prepared members into general membership of sales, marketing, management fraternity via comprehensive 8-week training program

THE DAILY CALIFORNIAN | BUSINESS DEPARTMENT

Berkeley, CA

Distribution Manager

Aug. 2014 – May 2015

Assistant Distribution Manager

Jan. 2014 – May 2014

- Managed department of three distribution analysts and oversaw daily distribution of 10,000 newspapers to 140 locations in Berkeley
- Led distribution expansion projects and evaluated locations' viability by using predictive and prescriptive analysis, reports, drop count adjustments
- Accomplished a six week stretch of record readership pickup rate (over 90%) of newspapers

STRAIT TALK BERKELEY | UC BERKELEY

Berkeley, CA

President

May 2013 – May 2015

- Organized two week-long, non-partisan, symposium on U.S. Taiwan; recruited/interviewed delegates (30+ from Asia and the U.S.)
- Facilitated Peace Project workshops, allowing delegates to create social entrepreneurial projects to carry on after symposium
- Fundraised \$15,000 for the conference through outreach to professors, campus and corporate sponsors, and local restaurants